March 2017 Medical Mission Q&A
(REV #2 / Dec. 10, 2016)

1. Who can volunteer with Project Vietnam mission?

Physicians, dentists, optometrists, nurses and other healthcare personnel, medical students, engineers, professors, handymen, and any volunteers with humanitarian passion can volunteer. For medical or surgical specialists, you may be working at a facility in Hanoi or HCM city most appropriate for your skills.

Knowledge of Vietnamese language is not a requisite, and referrals from past participants receive first priority. Early registration is recommended. Participants pay their own travel and land cost, which is tax-deductible. Please go to the website [www.projectvietnam.org](http://www.projectvietnam.org) to submit an online application, download the Medical Mission application, and follow the instructions to return the required documents, and contact the coordinator for an interview.

2. What kind of work can non-medical volunteers do?

Non-medical volunteers provide essential support for our medical trips. Because of the diversity of areas of assistance, volunteers are needed to help various teams in management tasks, patient education and relations, assisting physicians and dentists, supplies control & distribution, support work and translation if Vietnamese-speaking. We always need non-medical resources to provide assistance with patient transport, registration, instructions, and other tasks. These works offer opportunities for wonderful interactions with the needy children and their families.

3. How to apply for the mission? Do I need to fill out an online application?

If you are a new volunteer, please go to our website [www.projectvietnam.org](http://www.projectvietnam.org) to submit an online application and follow the instruction to download all required documents for registration.

If you are a returning volunteer, the administration team offers a quick application process to assist you with the registration. You will be contacted via email in the weeks of November 1 – November 11. Please send an email to pvnfmission@gmail.com if you have not heard from us by December 1, 2016.

For CV (resume), Certificate and License, Passport, please scan document and label as follows: CV.QuynhKieu (CV.FirstLastName) Passport.QuynhKieu

The upload links are as below:
Application: Applica.izexlorisk7bf7nrd@u.box.com
Passport: Passpor.7zsldrri04vnxrgq00y@u.box.com
CV: CV__Res.rwp28dtq4t5ju88r@u.box.com
Certificate: Certifi.9wj28smzrhom344@u.box.com
4. Do I need a working visa to work in Vietnam?

Since PVNF group is providing free medical care in Vietnam, the licensed health personnel will need a special visa which is equivalent to a temporary license, and the entire group will also need a special authorization for the medical works.

Volunteers must have a working visa and a permit to participate in PVNF Medical mission works.

**CATEGORIES OF VISAS & COST FOR MEDICAL MISSION**

<table>
<thead>
<tr>
<th>Visa Validity</th>
<th>Working Visa Categories</th>
<th>Vietnam Origin</th>
<th>Non-Vietnam</th>
<th>Working Permit Fee</th>
<th>TOTAL COST (Visa+Permit)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 MONTH</td>
<td>Health professional</td>
<td>N/A</td>
<td>$100</td>
<td>$150</td>
<td>$250</td>
</tr>
<tr>
<td></td>
<td>Other volunteers</td>
<td>N/A</td>
<td>$100</td>
<td>$50</td>
<td>$150</td>
</tr>
<tr>
<td>3 MONTH</td>
<td>Health professional</td>
<td>$100</td>
<td>$150</td>
<td>$250</td>
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<tr>
<td></td>
<td>Health professional</td>
<td>$120</td>
<td>$150</td>
<td>$270</td>
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<td></td>
<td>Other volunteers</td>
<td>$100</td>
<td>$50</td>
<td>$150</td>
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</tr>
<tr>
<td></td>
<td>Other volunteers</td>
<td>$120</td>
<td>$50</td>
<td>$170</td>
<td></td>
</tr>
<tr>
<td>1 YEAR</td>
<td>Health professional</td>
<td>$150</td>
<td>$150</td>
<td>$300</td>
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</tr>
<tr>
<td></td>
<td>Other volunteers</td>
<td>$150</td>
<td>$50</td>
<td>$200</td>
<td></td>
</tr>
<tr>
<td>5 YEARS</td>
<td>Health professional</td>
<td>$100</td>
<td>N/A</td>
<td>$150</td>
<td>$250</td>
</tr>
<tr>
<td></td>
<td>Other volunteers</td>
<td>$100</td>
<td>N/A</td>
<td>$50</td>
<td>$150</td>
</tr>
</tbody>
</table>

- For people holding an active visa, a Vietnamese passport or a 5-year visa (US volunteers of Vietnam origin only), you still need a working permit for the medical work. The working permit fees are $50 for volunteer and $150 for health professional.
- If you decide to travel before or after the trip to visit friends/family and/or sightseeing, you can use the above Visa and will not need to obtain any other visa. Be sure to specify the correct Vietnam entry/arrival date.
- Filipino citizens can stay in VN for 21 days without a visa. You will need to use your Filipino passport for the entire time of the mission and still need a working permit for the medical work ($50 for volunteer and $150 for health professional).

5. 2017 Spring Mission Sub-Teams

- Surgical team 1
- Surgical team 2
  ENT/Head/Neck surgery (University of Maryland group)   Mar 1 – Mar 9, 2017 (operating 3/4-3/8)
- Primary/Dental Care:   Mar 4 – Mar 12, 2017
- Training – Cardiology:   Feb 26 – Mar 8 (Saigon) and   Mar 8 – Mar 12 (Hanoi)
- Training – Pediatrics:   Feb 25 – Mar 12, 2017 (Saigon & Hanoi)
6. Name of the place (city/town) that we are going to in Vietnam?

**Airport Names:**
- Tan Son Nhat/TSN International Airport in Ho Chi Minh City/HCM (formerly Saigon/SGN)
- Noi Bai International Airport in Hanoi City

Typical International Carriers are: Cathay Pacific (via Hong Kong), Japan Airlines (via Tokyo), EVA Airway or China Airlines (via Taipei), Asiana Airlines (via Seoul), Delta, United Airlines.

**Date of Arrivals:**

<table>
<thead>
<tr>
<th>Sub-Teams</th>
<th>Tan Son Nhat International Airport (HCM / SGN) city</th>
<th>Noi Bai International Airport in Hanoi city</th>
</tr>
</thead>
<tbody>
<tr>
<td>Surgical team 1 : Cleft lip/cleft palate children</td>
<td>Saturday, February 25, 2017</td>
<td></td>
</tr>
<tr>
<td>Surgical team 2: Head/Neck surgery (University of Maryland group)</td>
<td>Wednesday, March 1, 2017 &amp; Thursday, March 2, 2017</td>
<td></td>
</tr>
<tr>
<td>Primary/Dental Care</td>
<td>Saturday, March 4, 2017 before 12:00pm (Noon)</td>
<td></td>
</tr>
<tr>
<td>Training - Cardiology</td>
<td>Sunday, February 26, 2017</td>
<td>March 8, 2017</td>
</tr>
<tr>
<td>Training – Pediatrics</td>
<td>Saturday, February 25, 2017</td>
<td>March 5, 2017</td>
</tr>
<tr>
<td>Training – Neonatal</td>
<td>Saturday, February 25, 2017</td>
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</table>

**Sub-Team Work Locations**

- Cleft Palate Surgery: Hospital 175 - Saigon/Ho Chi Minh (SGN/HCM) city
- ENT Surgery: Hospital 175 - Saigon/Ho Chi Minh (SGN /HCM) city
- Primary/Dental Care: Dong Ha, Quang Tri Province (central Vietnam)
- Training- Cardiology: Saigon/Ho Chi Minh (SGN / HCM) city (02/26 – 03/07); Hanoi city (03/08 – 03/12)
- Training- Pediatrics: Saigon/Ho Chi Minh (SGN / HCM) (02/25 – 03/04); Hanoi city (03/05 – 03/12)
- Training- IRT: TBD

7. Where do I stay during my mission trip?

<table>
<thead>
<tr>
<th>Sub-Teams</th>
<th>Paragon Saigon Hotel-District 1</th>
<th>Rosaliza Hotel in Hanoi</th>
<th>Muong Thanh Grand Quang Tri Hotel</th>
<th>Cherish Hotel in Hue</th>
<th>Le Duy Grand Hotel In Saigon</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cleft Palate Surgery</td>
<td>02/25-03/04</td>
<td></td>
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<tr>
<td>ENT Surgery</td>
<td>03/01-03/08</td>
<td>03/04-03/09</td>
<td>03/10</td>
<td>03/11</td>
<td></td>
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<tr>
<td>Primary/Dental Care</td>
<td></td>
<td>03/08-03/11</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Training – Cardiology</td>
<td>02/26-03/07</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Training – Pediatrics</td>
<td>02/25 – 03/05</td>
<td>03/05 – 03/12</td>
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</tbody>
</table>
Project Vietnam is a non-profit humanitarian program which provides healthcare assistance to children at-risk, and poor rural communities in Vietnam, and training to local healthcare personnel.

### 8. What are the mission typical costs:

Cost is generally about $2000 for two weeks excluding visa and international flight. It will provide housing (double accommodations unless you pay a single supplement), meals and transportation including pickup at airport if you arrive with the group on Feb 25 or March 4th.

- **International Air:** US-VN you will need to purchase it on your own.

- **Land Cost:** Includes transportation (domestic air and bus), meals, 1 day sightseeing for the Primary Care team and a farewell Gala Dinner. This includes also 2 PVNF shirts that you must wear during the medical clinics.
  - $950/person (double occupancy) one week for the Surgery team;
  - $1000/person (double occupancy) one week for the Primary care team (working in central Vietnam)
  - $1850/person (double occupancy) 2 weeks.

- **Working Visa cost – effective September 2016:** 1 year validity with multiple entries (See Question #4 for details)

- **Optional costs:**
  - Travel insurance cost
  - Hotel Single occupancy
  - Additional PVNF shirts ($10/shirt)

### 9. Others

Please read our Volunteer manual which will help answer many other questions such as What to pack? What immunizations are recommended? etc.

We try to accommodate special requests such as (vegetarian diet, rooming with other volunteer on the trip; spouses are automatically given shared accommodation)

Please send your request ASAP to pvnfmission@gmail.com.
For any other questions, please email mailto:pvnfmission@gmail.com.

You will be contacted within 7-10 days after application for interview and will have the opportunity to ask more questions then.
10. Who should I contact for information or assistance?

Dr. Quynh Kieu (QK)  
Chat Tran (CT)  
Paul Tran (PT)  
Winnie Jiang (WJ)  
Kim-Thu Pham (KT)  
Anh Vo/ LanPhuong Le (AV&LL)  
qkieu@projectvietnam.net  
chattran@projectvietnam.org  
ptran2020@yahoo.com  
jiangpooh@yahoo.com  
kimthu@projectvietnam.org  
anhvo317@yahoo.com /iamorchid@yahoo.com

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<th>(2) CT</th>
<th>(3) PT</th>
<th>(4) WJ</th>
<th>(5) KT</th>
<th>(6) AV&amp;LL</th>
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<tr>
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<td>Transportation arrangement</td>
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<td>Primary Care Program/activity</td>
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<td>Other matters</td>
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<td>X</td>
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</tbody>
</table>

11. 2017 MISSION PROGRAMS

Note: You and your party can extend your trip to explore Vietnam. We can recommend travel agencies in Vietnam to handle your tour.

1. Surgical team 1: for cleft lip/cleft palate children (02/25-03/05)

   February 25 (Sat): Arrive Tan Son Nhat International Airport. (HCM /SGN) city
   - Check-in to Paragon Saigon Hotel, orientation
   - Inventory taking and prepare for Sunday pre-op exam.

   February 26 (Sun) & February 27 (Mon): Pre-op exam at Hospital 175

   March 03 (Fri): Bus from Hotel to Hospital 175; Perform surgeries (5 days)

   March 04 (Sat): Free day. Attend the Farewell Gala Dinner, stay overnight

   March 05 (Sun): AM Flight back to US
2. Surgical team 2: Head/Neck surgery *(University of Maryland group)* *(03/01 – 03/08)*

**March 01 (Wed):**
- Arrive at Tan Son Nhat International Airport. (Ho Chi Minh City)
- Clear customs/claim baggage/transfer to Paragon Saigon hotel via taxi/check in to hotel
- Dinner with Team #1 (7 p.m.)

**March 02 (Thur):**
- Arrive at Tan Son Nhat International Airport. (Ho Chi Minh City)
- Clear customs/claim baggage/meet with PVNF & Hospital 175 representatives outside the International Terminal
- Transportation provided to hotel/check in to hotel (approx. 11 p.m.)
- Inventory & medical supplies accountability / collect badge and uniform

**March 03 (Fri):**
- Pre-op examination at Hospital 175 at ENT department / OR setup

**March 04 (Sat) to March 08 (Wed):**
- Bus from Hotel to Hospital 175; Perform surgeries (5 days)
- Attend Gala dinner on Saturday, March 4, with Team 1

**March 09 (Thu):**
- Flight back to US or extend stay (Kiwi Travel)

3. Primary Care Mission working in Dong Ha/Quang Tri *(03/04 – 03/12)*

**March 04 (Sat):**
- Arrive Tan Son Nhat International Airport. (HCM/SGN) city
  - All volunteers will have to fly to and arrive in Saigon/HCM City prior to 12 noon on Saturday 03/04/16 to meet up with the Primary Care team at a pre-assigned destination. Depends on your arrival time, we may be able to pick you or your group at the airport and transfer to the Domestic Terminal to take a flight to Hue City.
  - Domestic Flight: Saigon - Hue (central).
  - Transportation by bus from Hue airport to the destination Hotel (Dong Ha City in Quang Tri Province): 1:45 hours bus ride
  - Working Province: Quang Tri (central)

**March 05 (Sun):**
- Half-day free day, meeting/orientation and prepare materials for the next few working days.

**March 06 (Mon) – March 09 (Thu):**
- Bus from hotel to the working sites (in the rural area)

**March 10 (Fri):**
- Bus back to Hue city in morning, sightseeing; overnight in Hue

**March 11 (Sat):**
- Morning flight back to Saigon (Ho Chi Minh City); attend the Farewell Gala Dinner; stay overnight.

**March 12 (Sun):**
- Mission End. Fly back to US or extend your stay.
Project Vietnam is a non-profit humanitarian program which provides healthcare assistance to children at-risk, and poor rural communities in Vietnam, and training to local healthcare personnel.

4. Training Programs: (Details t/b provided)

- Cardiology team working in Saigon then Hanoi at 5 hospitals working with patients suffering from cardiac dysrhythmia.
- Pediatric team working with caregivers for children with special needs in Saigon then Hanoi
- Neonatal team: Two weeks at locations TBD